

## Application form, exemption from afternoon activities fees

Application received on / 20

<b>Applications must be returned to:</b> City of Kuopio, Service Area for Education and Learning, Afternoon Activities, PO Box 1097, 70111 Kuopio.		
<b>Details of the</b>	Last name and first names:	Personal identity number
	Address, postal code and town/city:	
	Afternoon activity location, school and group:	
	Number of days for which activities are required (once a decision has been issued, the agreement cannot be changed) <input type="checkbox"/> €120 (max. 12 days/month) <input type="checkbox"/> €160 (more than 12 days/month)	
<b>Guardians living in</b>	Guardian	Guardian, spouse or co-habiting partner
	Personal identity number	Personal identity number
	Place of work/study	Place of work/study
	start date	start date
	Daytime phone number	Daytime phone number
	Email address	Email address
<b>Studies</b>	<b>Students must supply proof of studies from their educational institution, specifying their predicated graduation date and decision on study benefits.</b> <input type="checkbox"/> Proof of studies attached <input type="checkbox"/> To be provided later	
<b>Siblings under the age of 18</b>	Names of siblings under the age of 18 who are living in the same household	
<b>Requested start</b>	Start date: . . . dd mm year      End date: ..... dd mm year Decisions are made for a maximum of one school year at a time, and decisions cannot be retrospective.	
<b>Grounds and family size</b>	<input type="checkbox"/> The child has a sibling who is receiving free-of-charge early childhood education and care, most recent early childhood education and care client fee decision attached. <input type="checkbox"/> Exemption from fees due to income, the family's income is below the income limit for client fees for early childhood education and care (statements or certificates attached). The income limits can be found at: <a href="http://www.kuopio.fi/en/early-childhood-education-and-care-education-and-youth-services/basic-education/afternoon-activities-and-school-club-activities/">www.kuopio.fi/en/early-childhood-education-and-care-education-and-youth-services/basic-education/afternoon-activities-and-school-club-activities/</a> <input type="checkbox"/> Exemption from fees as the family are receiving social assistance (social assistance decision attached) Spouses and co-habiting partners living in the same household, as well as children of either who are under the age of 18 who live in the household, are taken into account in determining the size of the family.  <input type="checkbox"/> two-person family <input type="checkbox"/> three-person family <input type="checkbox"/> four-person family <input type="checkbox"/> five-person family <input type="checkbox"/> six-person family	

**Proof of the guardians' income and/or studies must be provided as an appendix to the application.**

Income details	Family's income in € per month, for more information see the appendix to this form		Guardian 1	Guardian 2
Salary income	Gross income, most recent payslip attached, or employer's salary certificate.			
Benefits in kind	For example, car, phone, food and housing benefits.			
Social benefits	For example, pensions; sickness, maternity or parental allowance; unemployment benefit; labour market subsidy; training allowance. The decision on the amount of the benefit must be attached.			
Capital income	Interest, options, dividends and rental income, with maintenance charges deducted. The aforementioned must be appended.			
Other income	For example, research and art grants and scholarships. The aforementioned must be appended.			
Children's income	Income of the children in afternoon activities, e.g. child maintenance support and allowance. The child maintenance agreement must be attached.			
Entrepreneurs / agricultural entrepreneurs	A reliable statement of the income from the last financial year must be provided, based on accounts. Tax certificate for the most recently confirmed taxation data.			
Forest income	Do you own any forest? □ Yes □ No Tax decision with the specification section attached.			
Child maintenance support paid	Child maintenance support paid to another family. Certificate must be attached.	-	-	

Notification of the decision	Notification of the decision may be sent by email <input type="checkbox"/> Email address to which the decision may be sent:
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**I declare that the details I have provided are correct and I consent to**

Date Signatures

/ 20 Guardian

Guardian

*Incomplete application forms will not be processed and decisions will not be made retrospectively.*

If the information provided changes after the decision has been made (e.g. substantial changes to income (+/- 10%), change to the size of the family), the persons responsible for afternoon activities must be informed immediately. If a fee exemption decision has been made on the basis of incorrect information, retrospective activity fees may be charged. The application and decision are confidential (Act on the Openness of Government Activities, Section 24.1(30)).

Applications, with appendices, must be returned in August or when the child starts afternoon activities, to: City of Kuopio, Service Area for Education and Learning, Afternoon Activities, PO Box 1097, 70111 Kuopio or applications may be submitted at Valtuustotalo, Suokatu 42, in the postbox located outside stairwell A. Applications may also be submitted electronically, as an appendix to a secure email. Instructions for sending a secure email can be found here: <https://www.kuopio.fi/en/city-of-kuopio/services-and-advice/secure-e-mail/>

Further information about afternoon activities, and printable instructions and application forms, can be found at [www.kuopio.fi/en/early-childhood-education-and-care-education-and-youth-services/basic-education/afternoon-activities-and-school-club-activities/](http://www.kuopio.fi/en/early-childhood-education-and-care-education-and-youth-services/basic-education/afternoon-activities-and-school-club-activities/).

Additional information is also available by contacting the afternoon activities planner and secretary by phone: 044 7181388 (afternoon activities line), [iltaapaivatoiminta@kuopio.fi](mailto:iltaapaivatoiminta@kuopio.fi) (afternoon activities email address).

The phoneline is staffed

- Mondays 13:00–15:00
- Tuesdays, Wednesdays, Thursdays and Fridays 9:00–11:00

In-person meetings must be booked in advance by phone or email.

