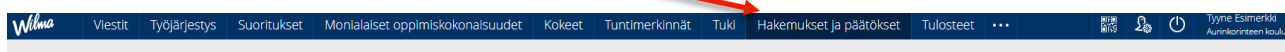
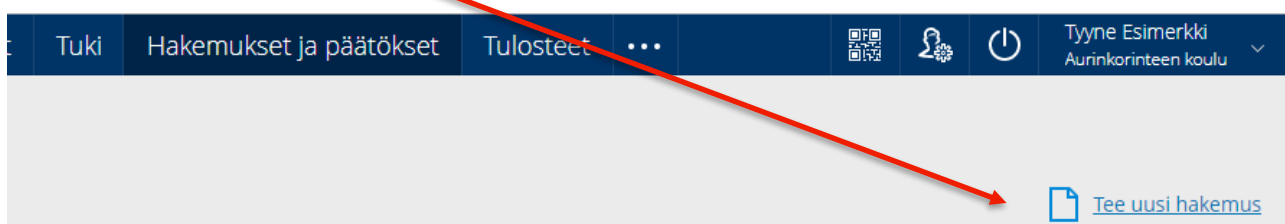


## Instructions for filling in an online application in Wilma for afternoon activities

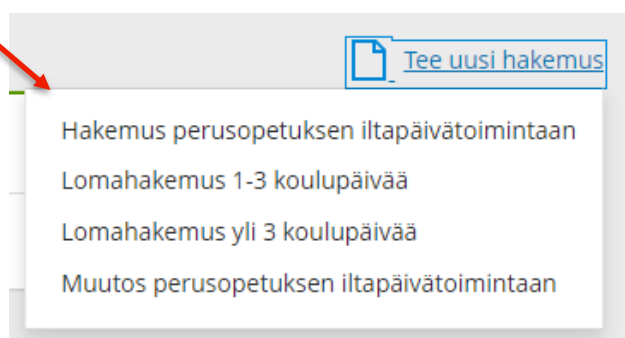
1. Log in to Wilma with the child's username. The same form can be used for applying for the afternoon activities in the spring term 2024 and in school year 2024-2025.
2. Go to item "Applications and decisions".



3. Choose "New application".



4. Choose "Hakemus perusopetuksen iltapäivätoimintaan" (Application for afternoon activities in basic education).



If you want to change the information in an application made earlier, please report the changes with the form "Muutos perusopetuksen iltapäivätoimintaan" (Change to afternoon activities in basic education).

5. Read the instructions and check the pupil's and custodians' details. If the information is incorrect, please report the correct information to the school secretary.
6. Choose the school where you apply for afternoon activities for your child.

Perusopetuksen iltapäivätoiminta

\*Valitse, minkä koulun iltapäivätoimintaan haet lapsellesi paikkaa.

Mikäli kyseisellä koululla toimintaa järjestää useampi palveluntuottaja, ensisijainen toive palveluntuottajasta

Choose the school here

The numbers of afternoon activity groups in schools and the service providers will be confirmed after the application period. If you want, you can wish a specific service provider here.

## City of Kuopio

Growth and Learning

Afternoon activities in basic education

Afternoon activities in 2023-2024 will be organised in co-operation with the service area for Growth and Learning by the following parties:

- Juniori Kalpa ry
- Kuopio Christian School
- Kuopio Steiner School Virkkula
- KuPS ry
- Setlementti Puijola ry

### 7. Choose the price on the basis of the need for weekly afternoon activities.

The fees are as follows:

- 160 euros per month if the child participates in the activities for 4 hours per day or more than 15 hours per week
- 120 euros per month if the child participates in the activities for 3 hours per day or 1-15 hours per week
- half of the fee based on attendance (80 or 60 euros) is billed for August.


Choose a price here.

Valitse iltapäivätoiminnan hinnaksi

- 160 (--> 4h/päivä tai yli 15h/viikko, 160 €/kk)
- 120 (--> 3h/päivä tai 1-15h viikko, 120 €/kk)

\*Iltapäivätoiminnan hinta

\*Iltapäivätoiminnan tarve alkaa



Select in the calendar the date when the need for afternoon activities begins.

The custodian can make an application for an exemption from the fee for afternoon activities or reduction of the fee to a half by submitting a separate application with the necessary appendices to address: Kuopion kaupunki, Kasvun ja oppimisen palvelualue Perusopetuksen tukipalvelut / Iltapäivätoiminta, Suokatu 42, 70111, PL 1097, 70111 Kuopio. The most recent supporting documents must always be attached to the application. If you apply for an exemption from the fee or a reduction of the fee to a half for school year 2024-2025, submit the application with its appendices in August 2024 or when your child starts in the afternoon activity group. Decisions are not made retrospectively. Further information can be found at [www.kuopio.fi/perusopetuksen-iltapaivatoiminta](http://www.kuopio.fi/perusopetuksen-iltapaivatoiminta).

### 8. In item "Iltapäivätoiminnan lisätietoja" (Further information about afternoon activities), you can state matters that need to be considered in organising the activities (e.g. allergies of the child).

Iltapäivätoiminnan lisätietoja

### 9. If a decision on special support has been made for your child, tick the relevant box.

Erityisen tuen tarve

### 10. If your child is allowed to leave the afternoon activities on his or her own, please enter the time of departure in format hh.mm here.

Lapsi lähtee iltapäivätoimintapaikasta yksin klo

## City of Kuopio

Growth and Learning

Afternoon activities in basic education

11. Tick the box if the afternoon activities instructor can be given the information that you have submitted to the preschool and/or school.



IP-tiedonvälityslupa

12. Fill in the contact details of the recipient of the bill, including the payer's personal identity code.

### Laskun saajan yhteystiedot

Maksajan sukunimi

Maksajan etunimet

Maksajan henkilötunnus

Maksajan lähiosoite

Maksajan postiosoite



13. Please check your application details once more and enter your name as the person who filled in the form. Then press "Tallenna tiedot" (Save the information). The software does not confirm separately that the application has been received.

### Tietojen lähetys

Tarkista hakemuksen tiedot, ja merkitse lomakkeen täyttäneen huoltajan nimi. Tallenna lopuksi tiedot. Hakemukset käsitellään tulojärjestyksessä.

Lomakkeen täyttäjä

Erkki Esimerkki

Tallenna tiedot

Peruuta