

**Application, fee exemption for afternoon activity clubs**

Date of arrival of the application / 20

<b>The application with its appendices must be delivered to address: Kasvu ja oppiminen, Perusopetuksen tukipalvelut / Iltapäivätoiminta, Suokatu 42, 70100 Kuopio, or attached to a secure e-mail.</b>	
<b>Personal data of the child in afternoon activities</b>	Last name and first names: <span style="float: right;">Personal identity code</span>
	Address, post code and town:
	Place of afternoon activity, school and group:
	Need for activity hours <input type="checkbox"/> €120 (up to 12 days/month) <input type="checkbox"/> €160 (over 12 days/month)
<b>Guardians living in the same household, guardian / spouse or cohabitation partner</b>	Guardian <span style="float: right;">Guardian, spouse or cohabitation partner</span>
	Personal identity code <span style="float: right;">Personal identity code</span>
	Workplace / place of study <span style="float: right;">starting date</span> <span style="float: right;">Workplace / place of study</span> <span style="float: right;">starting date</span>
	Telephone number in daytime <span style="float: right;">Telephone number in daytime</span>
	Email address <span style="float: right;">Email address</span>
<b>Studies</b>	<b>Students provide a study certificate available from the educational institution, indicating the estimated date of completion of studies, and the decision on study benefit.</b> <input type="checkbox"/> Study certificate attached <input type="checkbox"/> Will be delivered later
<b>Siblings under 18 years of age</b>	Names of other children under the age of 18 living in the same household
<b>The time period for which the fee exemption is applied for</b>	Starting date: ____ . ____ . ____    End date: ____ . ____ . ____ <span style="margin-left: 100px;">dd    mm    year</span> <span style="margin-left: 100px;">dd    mm    year</span> The decision is made for a maximum period of one school year at a time. No decisions are made retroactively.
<b>Grounds</b>	<input type="checkbox"/> Fee exemption based on income, family's income is below the income limit for client fees for early childhood education (receipts attached) <input type="checkbox"/> Fee exemption because the family is receiving social assistance (decision on social assistance attached) <input type="checkbox"/> Statement by child welfare or social worker (the authority/guardian delivers the statement) Employee's name:
<b>Family size</b>	<b>Spouses and cohabitation partners sharing the same household as well as children under the age of 18 living in the same household are taken into account when defining the size of the family</b> <input type="checkbox"/> family of 2 persons <input type="checkbox"/> family of 3 persons <input type="checkbox"/> family of 4 persons <input type="checkbox"/> family of 5 persons <input type="checkbox"/> family of 6 persons

	The income limits can be found at <a href="http://www.kuopio.fi/perusopetuksen-iltapaivatoiminta">www.kuopio.fi/perusopetuksen-iltapaivatoiminta</a> .
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Income information	<b>Certificates of the guardians' income and/or studies shall be attached to the application.</b>			
	<b>Family's income, euros per month, see the attachment to the application for more details</b>		<b>Guardian 1</b>	<b>Guardian 2</b>
	<b>Salary income</b>	Gross income, the latest payslip or employer's salary certificate attached.		
	<b>Fringe benefits</b>	For example, car, telephone, food and housing benefit		
	<b>Social benefits</b>	For example, pensions, sickness, maternity or parental allowance, unemployment benefit, labour market subsidy, training allowance. The decision on the amount of the benefit must be attached.		
	<b>Capital income</b>	Interest, options, dividends, and rental income with maintenance charge deducted. Attachments of the aforementioned.		
	<b>Other income</b>	For example, grants and scholarships for research and art. Attachments of the aforementioned.		
	<b>Children's income</b>	Income for children in afternoon activities, e.g. child maintenance support and allowance. Child maintenance agreement attached.		
	<b>Entrepreneurs / Agricultural entrepreneurs</b>	A reliable statement of the amount of income for the previous financial year must be provided, based on the accounts. Tax certificate for the most recent confirmed taxation.		
	<b>Forest income</b>	Do you own any forest? <input type="checkbox"/> Yes <input type="checkbox"/> No Tax decision with its specification section attached.		
	<b>Paid child maintenance support</b>	Child maintenance support paid to another family. Attach certificate.	-	-

Notifying the decision	The decision may be notified by e-mail <input type="checkbox"/>
	Email address to which the decision is to be sent:

<b>I confirm that the information is correct and agree to the verification of the information provided.</b>	
Date	Signatures
____ / ____ 20____	Guardian _____ Guardian _____

*Incomplete applications will not be processed or decisions made retrospectively.*

If the provided information changes after the decision-making process (e.g. substantial changes in income information (+/-10%) or if the size of the family changes), the changes must be notified immediately to the persons responsible for afternoon activities. Fee exemptions and reductions granted on the basis of incorrect information may be recovered retrospectively. The application and the decision are confidential (Section 30 of the Act on the Openness of Government activities).

*The application with its attachments **shall be submitted in August or when the child starts afternoon activities** to address: Kasvun ja oppimisen palvelualue, Perusopetuksen tukipalvelut / Iltapäivätoiminta, Suokatu 42, 70100 Kuopio **or** the application and attachments can be left in the post boxes outside entrance A. You can submit the application electronically as an attachment to a secure e-mail. Instructions for sending a secure e-mail can be found at [www.kuopio.fi/kuopionkaupunki/asiointi-ja-neuvonta/suojattu-sahkoposti/](http://www.kuopio.fi/kuopionkaupunki/asiointi-ja-neuvonta/suojattu-sahkoposti/)*

*Please find more information about afternoon activities, printable instructions and forms at [www.kuopio.fi/perusopetuksen-iltapaivatoiminta](http://www.kuopio.fi/perusopetuksen-iltapaivatoiminta)*

*Afternoon activities planner and afternoon activities secretary provide more information by phone 044 7181388 (service telephone for afternoon activities) or at [iltapaivatoiminta@kuopio.fi](mailto:iltapaivatoiminta@kuopio.fi) (service e-mail for afternoon activities).*

*Telephone service hours are*

- *Mondays 13.00 to 15.00*
  - *Tuesdays, Wednesdays, Thursdays and Fridays 9.00 to 11.00*
- A personal appointment must be made in advance by telephone or e-mail.*