

Privacy Statement for the project:

Talent attraction model of North Savo - impact through collaboration

Date: 24.06.2024

Description of Personal Data Processing and Data Subject Rights

According to the EU General Data Protection Regulation (GDPR) 679/2016.

1. Name of the Register

Osaajavetovoimahanke (Talent attraction model of North Savo) Register

2. Data Controller

City of Kuopio / Vitality and Corporate Services, Marketing and Communications

Business ID: 0171450-7

Mailing Address: Registry Office, P.O. Box 228, 70101 Kuopio, Finland

Telephone Switchboard: +358 17 182 111

Email: kirjaamo(at)kuopio.fi

Website: <https://www.kuopio.fi>

Data Processing Information: <https://www.kuopio.fi/fi/henkilotietojen-kasittely>

3. Data Controller's Representative

Marketing Director: Kirsi Soininen

Telephone: +358 44 718 2020

4. Register Contacts

Project Manager: Reetta Airaksinen

Telephone: +358 44 718 2025

Project Designer: Henna Halmetvaara

Telephone: +358 44 718 2076

5. Data Protection Officer

City of Kuopio

Telephone: +358 44 718 2854

Email for General Inquiries: tietosuojavastaava(at)kuopio.fi

(The email is intended for general advice and not suitable for handling personal matters due to privacy reasons.)

6. Purpose of Processing

The purpose of processing is the monitoring of the project's activities and effectiveness. The project is carried out between 1st September 2023 and 31st August 2025.

The results monitoring of structural funds and the supervision of the proper use of funds are part of the processing purpose.

Temporary registers consist of individuals registered for events and networks. The data is used solely for organizing these specific events.

Personal data may be processed additionally for purposes such as archiving in the public interest, scientific research, or statistical purposes.

The data will not be disclosed to third parties. Project workers and the project funder, the South Savo Centre for Economic Development, Transport and the Environment, have access to the register data.

7. Legal Basis for Processing

EU 679/2016 (GDPR), Article 6.1(b)

Act on the Openness of Government Activities (621/1999), Section 24.1, Items 20 and 32

In the case of events: Explicit consent according to **EU 679/2016, Article 9.2(a)** (dietary information).

Systems used: City of Kuopio's OneDrive, Teams, Howspace, Dynasty 10, and Eura21.

8. Confidentiality of Personal Data

Personal data cannot be processed without the right to do so. Furthermore, some personal data is separately regulated by law to be kept confidential.

Confidentiality Grounds: Act on the Openness of Government Activities 621/1999, Section 24.1, Items 20 and 32.

General Data Protection Regulation (EU) 679/2016, Data Protection Act 1050/2018, and the Act on the Openness of Government Activities 621/1999, Section 24.1 as well as specific regulations on confidentiality under special legislation.

9. Groups of Data Subjects

Individuals participating in the project activities, cooperation, measures, as well as surveys and events organized by the project.

10. Types of Personal Data Processed

- Name
- Email Address
- Phone Number
- Profession/Title
- Employer/Company/Organization
- Dietary Information (for events)

11. Source of Personal Data

Data for the register is obtained from project partners and through project surveys. Additionally, data is collected during the organization of events, such as event registrations and feedback surveys.

12. Systems and Paper Records for Processing

Personal data is processed within the organization's internal systems such as OneDrive and Teams. Additionally, Howspace, Dynasty 10, and Eura21 systems are used.

Data Protection: The city ensures that its electronic systems maintain the necessary level of information security and data protection. Only authorized personnel with personal access rights can use these systems.

13. Automated Decision-Making and Profiling

Personal data is not used for automated decision-making or profiling.

14. Regular Disclosures and Recipient Groups of Personal Data

The City of Kuopio discloses data to the project funder and into the Eura2021 system for project reporting and reimbursement purposes.

No personal data is disclosed to external parties or used for direct marketing.

Collaborating Partners: The city has several partners that may process personal data on behalf of the city, such as ICT service providers and invoicing entities. The city ensures the principles of personal data processing with partners through agreements and guidelines.

15. Transfer of Personal Data Outside the EU/EEA or to International Organizations

No personal data is transferred outside the EU/EEA area.

16. Retention of Personal Data

Retention Period: 15 years (after the project period 1st September 2023 – 31st August 2025).

EU Project Documents: Official, confidential, and permanently or long-term retained documents are stored in the City of Kuopio's document management system, Dynasty 10.

Data may be deleted or modified upon request and if collaboration contacts change.

Retention Justification: City of Kuopio's Information Management Plan (10.0), updated 26th October 2023.

Data Retention and Disposal: The city retains personal data only as long and as extensively as necessary.

The city securely retains and disposes of electronic and paper records in accordance with the Archives Act (831/1994) and the Information Management Act (906/2019).

17. Rights of the Data Subject

The data subject has several rights, which may vary depending on the situation. For more information about these rights, please contact the Data Protection Officer or visit the website of the Office of the Data Protection Ombudsman.

- The data subject has the right to be informed if their personal data is being processed or not.
- The data subject has the right to receive information about the processing of their personal data.
- The data subject has the right to access their personal data, review it, and obtain a copy of it.
- The data subject has the right to rectify inaccurate or incorrect personal data.

- The data subject has the right to have their data deleted and to be “forgotten”. This right does not apply, for example, when processing is required for compliance with a legal obligation.
- The data subject has the right to request the restriction of processing of their personal data by the controller.
- The data subject has the right to have their data transferred to another data controller, either by receiving a copy or, if technically possible, directly.

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- The data subject has the right to object to the processing of their data. This also applies to profiling, which involves the automatic processing of characteristics related to the person.
- The data subject has the right not to be subject to a decision based solely on automated processing, which has significant effects on them. This also applies to profiling.
- The data subject has the right to withdraw consent if the processing of personal data is based on consent.
- The data subject has the right to be informed of any personal data breach if it poses a high risk to their privacy.
- The data subject has the right to lodge a complaint with a supervisory authority if they believe that the processing of their personal data is in violation of the data protection regulation.

18. Exercising Rights

Information about personal data processing is available in the City of Kuopio’s privacy statements. Additionally, city staff and the Data Protection Officer can provide more information on personal data processing. The city should also be contacted if any issues with personal data processing are noticed.

A person can submit a personal data request to the City of Kuopio electronically or using a paper form. The electronic service and printable paper form are available on the city's website. The paper form can also be requested from city staff or the Data Protection Officer.

Personal Data Requests to the City of Kuopio: <https://www.kuopio.fi/fi/henkilotietojen-kasittely>

Personal data requests are generally free of charge. The city may charge a fee if the request is unreasonable, frequently repeated, or if multiple copies of the data are requested.

The city will respond to the data request within one month or notify of any delays. The city may refuse the data request if there is a statutory and justified reason. Refusal may be based on the General Data Protection Regulation (EU 679/2016), Data Protection Act (1050/2018), the Act on the Openness of Government Activities (621/1999), or special legislation in various sectors.

Supervisory Authority

The Office of the Data Protection Ombudsman is the supervisory authority responsible for overseeing the processing of personal data in Finland. A person has the right to file a report and complaint with the Office of the Data Protection Ombudsman regarding the processing of personal data. A report and complaint can be made, for example, if a person does not accept the refusal of a personal data request or if they notice a deficiency in the processing of personal data. A person may also have other administrative or legal remedies provided by law.

Contact Information of the Supervisory Authority

Office of the Data Protection Ombudsman (tietosuojavaltuuteton toimisto)

Mailing Address: P.O. Box 800, 00531 Helsinki, Finland

Telephone Switchboard: +358 29 566 6700

Website: <https://tietosuoja.fi/en>

Contact Information: <https://tietosuoja.fi/contact-information>